**Activity**

Below are some examples related to components of the course document and/or units of competency. Look through these and identify where there may be problems. You have 5 minutes to complete the tasks and they will then be discussed by the facilitator.

**TASK 1: Course duration, nominal hours, volume of learning**

**Comment on the following two scenarios:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Accredited Course Document** | | |
| **Scenario** | **Section B:1.2  Nominal Duration of course (page 3)** | **Section B:4.1  Volume of Learning (page 4)** | **Section B: 5.1  Course Structure (page 5)** |
| **1** | **400 hours** | **750 hours** | **5 units nominal hours of 150 hours each – total 750 hours** |
| **2** | **600 hours** | **1 year** | **10 units with differing nominal hours – totalling 600 hours** |

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| **TASK 1 COMMENTS:**  **1:**  **2:** |

**TASK 2: Units of competency listed in the Accredited Course Document**

**Critique the following scenario by comparing information in the following three sections of the Accredited Course Document:**

1. **Section B: 5.1 Course structure (page 5 of Course Document template) – assume the first table is correct.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Unit code** | **Unit title** | **Nominal hours** | **Core/Elective** |
| ABCRST0002 | Develop business skills | 40 hours | Core |
| ABCXYZ0001 | Manage strategic business development | 100 hours | Core |
| BSBMGT517 | Manage operational plan | 50 hours | Elective |

1. **Section B: Equivalence Mapping Table (page 9 of Course Document template)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Previous unit** | **Revised/New unit** | **Comments about revisions** | **E, N, N/A** |
| ABCRST002 | ABCRST502A | Re-coded no other changes | Equivalent |
| ABCXYZ001 | N/A | New unit | N/A |
| BSBMGT517 | BSBMGT515A | Additional performance criteria and evidence for intellectual property | Not equivalent |

1. **Section C: Units of competency in the course (page 10 of Course Document template)**

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| --- | --- | --- |
| **Unit code** | **Unit title** | **Core/Elective** |
| ABCXYZ0001 | Develop business skills | Core |
| ABCRST0002 | Manage strategic business development | Core |
| BSBMNGT517 | Manage operational plan | Core |

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| **TASK 2 COMMENTS** |

**TASK 3: Assessor requirements**

**Comment on the following two scenarios:**

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| --- | --- | --- |
| **Scenario** | **Course Document Section B: 6.2  Assessor competencies (page 6)** | **Unit of Competency template**  **Assessment conditions (page 7-8)** |
| **1** | Assessors must meet the Standards for RTOs 2015, hold a higher education qualification in business and have at least 5 years experience in a business development role | Assessors must hold the training and assessment qualification required by the RTO standards current at the time of assessment. |
| **2** | Assessors must satisfy the assessor requirements in the standards for registered training organisations (RTOs) current at the time of assessment. | Assessors must satisfy the assessor requirements in the standards for registered training organisation (RTOs) current at the time of assessment. They must also be vocationally competent and industry current. |

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| **TASK 3 COMMENTS:**  **1:**  **2:** |

**TASK 4: Assessment Requirements**

**Critique the following two scenarios:**

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| --- | --- | --- |
| **Scenario** | **Course Document Section B: 6.1  Assessment Requirements (page 5-6)** | **Unit of Competency template**  **Assessment Requirements (page 6-7)** |
| **1** | To meet the rules of evidence, sufficient evidence must be collected. As a minimum, students must correctly answer all theory assessment questions and demonstrate practical skills on three occasions. | PERFORMANCE EVIDENCE: Performance must be demonstrated on at least one occasion. |
| **2** | Assessment for all units must be conducted in an operational workplace. Where this is not appropriate, assessment must occur in a simulated workplace environment that replicates workplace conditions | PERFORMANCE EVIDENCE:  Note: If a specific volume or frequency is not stated, then evidence must be provided at least once.  ASSESSMENT CONDITIONS:  The activities outlined in the performance criteria of this unit must be performed during a period of at least 120 hours of work in at least one operational workplace |

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| **TASK 4 COMMENTS:**  **1:**  **2:** |